



## Check-In/Out

Official check-in time is 15:00pm while check-out time is 12:00am. Please call the front office should you require an extension, late check out is subject to room availability and a surcharge may apply.

## Express Check out service

In case you wish to utilize our express check out service, kindly request from the front desk to provide you the Express Check out Form which you fill your details and you leave it at the front desk. The receipt will be sent to your account address in the next mail.

## Luggage Service/storage

Please contact the front office at any time in case you need any assistance with your luggage. A luggage room is available free of charge.

## Safety, Security and Emergency Procedures

Security cameras are installed in public areas of the property for your own safety. Please call the front office for all questions concerning this subject.

- Dial 9 and give full details and location of the smoke or fire.
- When you hear the alarm bells ringing continuously, evacuate the area and assemble at the lobby.
- Close doors, windows and switch off the air conditioning if possible before leaving.

Important notes to remember

- ALWAYS familiarize yourself with the nearest emergency exit indicated on the evacuation instructions
- ALWAYS leave via the designated stairs and emergency exit.
- DO NOT use the elevators
- DO NOT stop to collect personal belongings.
- DO NOT re-enter the building unless authorized to do so by the hotel personnel.
- Ensure that electrical appliances are turned off after use
- Exercise caution when using matches or candles

**Wake-up Call Service**

*Please call the front desk to arrange your wake-up call.*

**Satellite TV**

*A wide selection of worldwide TV channels are provided in smart TVs in every room*

**Tours & Sightseeing**

*The front desk is ready to provide you with information and suggestions or even to organize your excursions, restaurants or places worth visiting.*

**Restaurant Reservations**

*Please pass by our front office to provide you with all the appropriate options for places and tastes that you should not miss.*

**Boat tours**

*Live an unforgettable experience sailing across the blue waters of the Corinthian Sea and discover secluded beaches with crystal clear blue waters.*

*For more information contact the front desk or dial #9*

**Housekeeping Services**

*Every day until 15:30 your room is serviced. Our Housekeeper will pass by all rooms after 18:30 to replenish towels & bathroom amenities if needed, pick up the trash and make sure that the room is ready for a good night sleep.*

**Visitors**

*In the interest of hotel security, all visitors are requested to leave guest room by 11:00 p.m. According to local laws, visitors must register at the front desk.*

**Activities - Sports**

*There are varied different activities and sports in the area of Aigeialia, for which the front desk and concierge is at your disposal for more information and assistance.*

**Safe Deposit Box**

*For your convenience, a Safe Deposit Box is available inside the closet in the room free of charge. Instructions on how to use can be found above it.*

**Internet**

*Wi-Fi internet access is available and complimentary throughout the property.*

**Doctor**

*For any kind of medical assistance or emergency please contact the front office any time.*

**Coffee and Tea Making Facilities**

*Coffee and tea facility is available in your room. For replenishment, please contact the front office*

**Welcome gift upon arrival**

*A special welcome gift awaiting for you upon your arrival.*

**Smoking**

*For the safety and comfort of all our guests, smoking is not permitted in the rooms. Smoking is allowed only on the patios/balconies and in open air areas.*

**Air-Conditioning**

*the room is fully air-conditioned. You may adjust the ventilation and the temperature level at the wall mounted panel.*

**Hairdressers**

*Feel free to contact the front office in order to arrange an appointment with the best hairdressers in town either in room or a beauty salon.*

**Pillow Menu**

*Sweet dreams are made of these; choose the one that suits you among a variety pillows for your own comfort.*

**Spa Service**

*Kindly contact the front office in order to book your appointments for spa services.*

**Airport Transportation**

*Transportation to & from Airports can easily be arranged through the front office.*

**Transportation**

*We will be able to arrange for you transportation such as taxi, ship, train e.t.c.*

## Mini Bar

*A Mini Bar is installed in your room for your own convenience. Please note that these devices are special for hotels and do not have as low temperature as a normal household refrigerator. Upon your arrival it will be stocked with at least 3 types of products*

## Umbrellas

*We cannot do anything about the weather but rest assured that umbrellas are available just in case.*

## Upon Request

*Feel free to ask at the front office for several amenities that might be needed during your stay. (Subject to availability)*

- *There is the possibility to offer a laptop/tablet upon request and subject to availability.*
- *Additional bath robes / slippers*
- *Additional bed / bath linens*
- *Extra Toiletries*
- *Duvets*
- *Plastic bags (for wet bathing suits)*
- *Tampons / sanitary towels*
- *Additional cotton swabs / cotton balls*
- *Additional hangers*
- *Sewing kit*
- *Toothbrush and toothpaste*
- *Disposable razor*
- *Clothes rack*

## Baby Cot

*Available for your perusal if not arranged beforehand, free of charge*

## Towels

*In case you need your towels to be replenished, please contact the front desk at any time.*

## Credit Cards

*We accept the following credit cards: American Express, MasterCard, Visa, Maestro, Union Pay.*

## Laundry & Dry cleaning

*External laundry service. Please fill in the laundry form that can be found in the closet and place the clothes in the laundry bag. Inform the front office.  
An iron and ironing board are also provided in the room.*

## **Breakfast**

*Breakfast is served daily from 8:00am until 11:15am.  
It can also be served in room with a small surcharge of 5.00€*

## **Breakfast Early**

*We are more than happy to prepare breakfast earlier or arrange breakfast boxes if you plan on leaving the hotel earlier than 8:00am.  
Please inform the reception the day before.*

## **Room Service**

*Please refer to the Room Service menu of the wine -bar, the wine and beverage list of the hotel to the link that we can send it upon request to your email address or you may call the front desk for your order by dialing 9. Available every day from 10:00am to 23:00pm*

## **Parking**

*Free of charge parking areas within the property of the hotel premises.*

## **Food Allergies & Dietary Requirements**

*Please inform us for any special needs or requests so we can accommodate you in a timely manner.*

## **Front Office - Concierge service**

*Our team is at your disposal for any information or assistance need. Please dial 9.*

## **Internet Corner**

*An internet corner with computer and printer/scanner can be used at the lobby area by our Guests free of charge.*

## **Charging station for electric vehicles**

*Special charging station for your hybrid vehicle by the parking area. Please call reception for instructions.*

## **Adaptors & Converters**

*A variety of adaptors, converters & chargers are at your disposal. Please contact the front office.*

## **Baby-Sitting**

*We cooperate with third party associates. Please contact the front office a day before advance notice is required.*

## **Lost & Found**

*Lost and found items will be kept by the hotel for a period of one month. Perishable items will be retained for one day only. The hotel reserves the absolute right to dispose of the item if it's not claimed within this period.*

## **Courier Service**

*Please contact the front office preferably one day in advance, during working days.*

**We remain at your disposal !!!!**